



Goodwyn Mills Cawood  
11 North Water Street  
Suite 19290  
Mobile, Alabama 36602  
T 251.460.4006  
F 251.460.4423

## FASCIMILE TRANSMITTAL COVER SHEET

**DATE:** November 18, 2024

**TO:** Doris Furr

**FROM:** Planholder

**PROJECT:** Board of Water and Sewer Commissioners of the City of Mobile, Alabama  
MAWSS Kiosks  
GMC PROJECT NO. AMOB240029

**RE:** ADDENDUM NO. 1 AND ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM NO. 1

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### ACKNOWLEDGEMENT OF RECEIPT:

PLEASE PRINT RECIPIENT'S NAME, FIRM, AND DATE RECEIVED.

THEN FAX BACK TO (251) 460-4423 or EMAIL [doris.furr@gmcnetwork.com](mailto:doris.furr@gmcnetwork.com)  
FOR OUR RECORDS AND TO ACKNOWLEDGE YOUR RECEIPT OF THIS ADDENDUM.

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NAME (PLEASE PRINT)

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FIRM (PLEASE PRINT)

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DATE RECEIVED (PLEASE PRINT)

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**ADDENDUM NUMBER 1**

**Thursday, November 14, 2024**

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**PROJECT:**

**BOARD OF WATER AND SEWER COMMISSIONERS OF THE CITY OF MOBILE, ALABAMA  
MAWSS KIOSKS  
GMC PROJECT NO. AMOB24029**

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**AD1-1 CLARIFICATIONS / RFI RESPONSES / ADDITIONS / ETC.:**

- A. Bidders shall acknowledge receipt of the Addendum in writing, as provided on the Acknowledgment Receipt.
- B. A copy of the pre-bid agenda/meeting minutes as well as the sign in sheet are attached for your use.
- C. Security Camera Company on contract with MAWSS:  
Security Engineering, Josh Edwards, 1-850-530-8892, [josh.edwards@seceng.com](mailto:josh.edwards@seceng.com)
- D. Contact Terry Dunn if you need to access the building.  
Terry Dunn  
Facilities Maintenance Supervisor  
[tgdunn@mawss.com](mailto:tgdunn@mawss.com)  
c: 251-252-1753
- E. Remove pneumatic tubes completely.
- F. Extend existing 24"H concrete filled steel pipe bollards with a welded additional 36"H steel pipe bollard and fill additional bollard with concrete. Install new safety yellow plastic bollard cover. Extend the 2 bollards on either side of the kiosks at the entrance of the drive thru at all 3 kiosks stations. 6 total revised bollards total.
- G. Where the existing building signs were removed on two sides of the building, Contractor shall remove existing sealant from anchor holes and fill with grout to match adjacent surfaces.
- H. Contractor shall remove rust from existing brick angle and apply galvanizing paint. (See attached photos).



- I. Wrico Signs has MAWSS logo information and has done the MAWSS signage in the past.
- J. Remove existing ATM in first lane of drive-thru that is in building wall. Leave ATM in building. Cap wall opening with steel plate and seal edges. Paint steel plate in tan color to match masonry.
- K. Pressure wash building, concrete drive-thru surface and curbs, and concrete sidewalks and curbs.
- L. Replace existing sheet A1.02 with new sheet attached A1.02 dated 11/18/2024 clouded with Rev 1.

**AD1-2 ATTACHMENTS:**

- A. Addendum Acknowledgment Response
- B. Pre-Bid Meeting Agenda/ Meeting Minutes
- C. Pre-Bid Meeting Sign-in sheet
- D. Sheet A1.02 dated 11/11/2024 clouded with Rev 1.
- E. Sheet A1.03 dated 11/11/2024 clouded with Rev 1.

**END OF ADDENDUM**

**PREPARED BY**

Goodwyn Mills Cawood  
11 North Water Street  
Suite 19290  
Mobile, Alabama  
36602  
T 251.460.4006



**PRE-BID CONFERENCE AGENDA  
PROJECT**

**FOR**

**MOBILE AREA WATER AND SEWER SYSTEM – KIOSKS  
GOODWYN MILLS CAWOOD LLC  
SUITE 19290 RSA TOWER  
MOBILE, ALABAMA  
GMC PROJECT NO. AMOB240029  
November 14, 2024 @ 2:00 PM**

Note: *This Agenda is complimentary, for general use as an outline and for discussion during this meeting. Any errors, omissions, or clarifications shall be communicated to the Architect for distribution. This Agenda does not attempt to be, nor represent, any recapitulation of Project requirements, and does not change or alter same in any respect; Changes, if any, will only be made by written Addendum.*

1. Welcoming remarks. Reminder to sign in on sheet being circulated
2. Name of Owner – Mobile Area Water and Sewer System  
Daryl Russell, PE – Director of Planning and Market Development  
Russell Lomax – Water & Sewer Operations Manager  
Fatima Washington – Director of Administrative Services and Customer Experience  
  
Goodwyn Mills Cawood, LLC Architect personnel:  
Jim Walker AIA- Project Architect  
Sarah Downs – Interior Designer  
Doris Furr – Administrative Assistant
3. **Bid time, date, place** – are indicated in the Invitation for Bids; Due on December 2, 2024 at 12:00 PM and read at 1:00 PM, Board of Water and Sewer Commissioners of the City of Mobile at the Wesley A. James Operations Center, 4725 Moffett Road, Suite A, Mobile, Alabama 36618.  
**It is the Contractors responsibility to make sure Bid is received prior to bid time or they will not be accepted.**
4. Note that Advertisement and Instructions to Bidders should be read by each bidder. A Certificate of Insurance evidencing all the minimum requirements must be provided to and accepted by BOARD OF WATER AND SEWER COMMISSIONERS OF THE CITY OF MOBILE PRIOR to commencing on the contract.
5. Every General Contractor and every Subcontractor should read and be familiar with all of the “front-end” documents and all of Division 1 of the Project Manual, in addition to the work they are bidding and have to coordinate with.
6. Before submitting a bid for the Work, the bidders shall carefully examine the Bid Documents, visit the site, and satisfy themselves as to the location of the Work, the general and local conditions, including weather, the general character of the site and building, the character and extent of existing work within or adjacent to the site and any other work being performed thereon at the time of submission of their bids.

7. Each bid proposal and all required forms shall be placed, in a sealed envelope. On the outside of the envelope the bidder shall write in large letters "Proposal", below which the bidder shall identify the Project and the Work bid on, the name of the bidder, the bidder's current general contractor's state license number, and Project No.: AMOB240029. The following contract bid documents, Bid Proposal, Bid Bond, Subcontracting Plan, SSO and Unpermitted Discharge Prevention Notification, and any addendum attachments shall be printed on yellow color paper and tabbed. The Contractor shall be responsible for preparing its bid package in accordance with this guideline.
8. Project requirements include DBE Participation and Subcontracting Plan. **Failure to submit a subcontracting plan will result in you bid being considered non-response.** All bidders shall submit a plan for the use of small and small disadvantaged business as subcontractors. The form provided with the Proposal shall be used for this purpose. **Demonstrate a good faith effort to contact the sub and obtain a quote.**
9. All information requested of the bidder on the Bid Form must be filled in. The form must be completed by typewriter or hand-printed in ink.
10. Bid guarantee in the form of certified check, bid bond or Irrevocable Letter of Credit acceptable to the Board will be required for at least 5% of the bid amount, not to exceed \$10,000
11. Performance Assurance and Insurance: The bidder to whom award is made shall provide a Performance Bond equal to 100% of the total Contract Amount (including the allowance) and a Labor and Material Bond equal to 100% of the total contract amount (including the allowance). The accepted Bidder shall also provide insurance as required in section 1.20  
**NO WORK IS TO BE PERFORMED UNTIL PROOF OF COMPLIANCE WITH THE INSURANCE REQUIREMENTS HAS BEEN RECEIVED BY THE BOARD OF WATER AND SEWER COMMISSIONERS OF THE CITY OF MOBILE.**
12. Bids may be delivered in person or by mail if ample time is allowed for delivery.
13. Bids will be opened and read publicly at the time and place indicated in the Advertisement for Bids.
14. Clarification will be made only by written Addenda sent to all prospective bidders. Questions and Clarifications must be submitted in writing 48 hours prior to bid.
15. Alternates, if any, are listed in the Bid Form in the order in which they shall cumulatively add to or deduct from the base bid for determining the lowest bidder.
16. Award of contract by Awarding Authority, ASAP after the opening of bids.
17. Proposals may be rejected if they contain any omissions, alterations of forms, additions not called for, conditional bids, alternate bids unless called for, incomplete bids, erasures, or irregularities of any kind.
18. Completion Time for Project: Base Bid Completion Time: **90 consecutive calendar days** from date of Official Notice to Proceed
19. When the Bid Documents identify three or more sources and the list of sources is not followed by "or approved equal" or similar wording, the bidder's proposal shall be based upon one of the identified sources, unless the bidder obtains "Pre-bid Approval" of another source. Approval of substitutions, if granted, shall not be effective until published by the Architect in an addendum to the Bid Documents. Requests for substitutions will not be considered 72 hours prior to bid.

20. If there is a conflict, discrepancy, or confusion between the existing conditions, plans and specifications for work, materials or equipment and the Contractor does not receive written clarification from the Architect prior to the opening of bids the Contractor shall include the better quality or greater quantity of work in his/her bid.
21. Liquidated Damages: Per Item II Invitation & Instructions to Bidders, 1.24 LIQUIDATED DAMAGES: for non-completion of the work within the time limited agreed upon will be assessed in the amount of actual damages to the Owner but in no event not more than \$500.00 per day.
22. Addenda - Minutes of Pre-Bid Meeting, and any pertinent items discussed shall be issued as Addendum following the Pre-Bid Meeting. Any further addenda necessary after the Pre-Bid Meeting will be issued to all plan holders.
23. Goodwyn Mills & Cawood, Inc. (Project Architect). Address and telephone numbers: 11 North Water Street, Suite 19290, Battle House Tower, Mobile, AL 36602, Phone: (251) 460-4006, Fax (251) 460-4423.  
Project Manager: Jim Walker, AIA  
Email: [jim.walker@gmcnetwork.com](mailto:jim.walker@gmcnetwork.com)  
[sarah.downs@gmcnetwork.com](mailto:sarah.downs@gmcnetwork.com)  
[doris.furr@gmcnetwork.com](mailto:doris.furr@gmcnetwork.com)
24. Closing remarks / questions.

We walked over and toured the project site.









